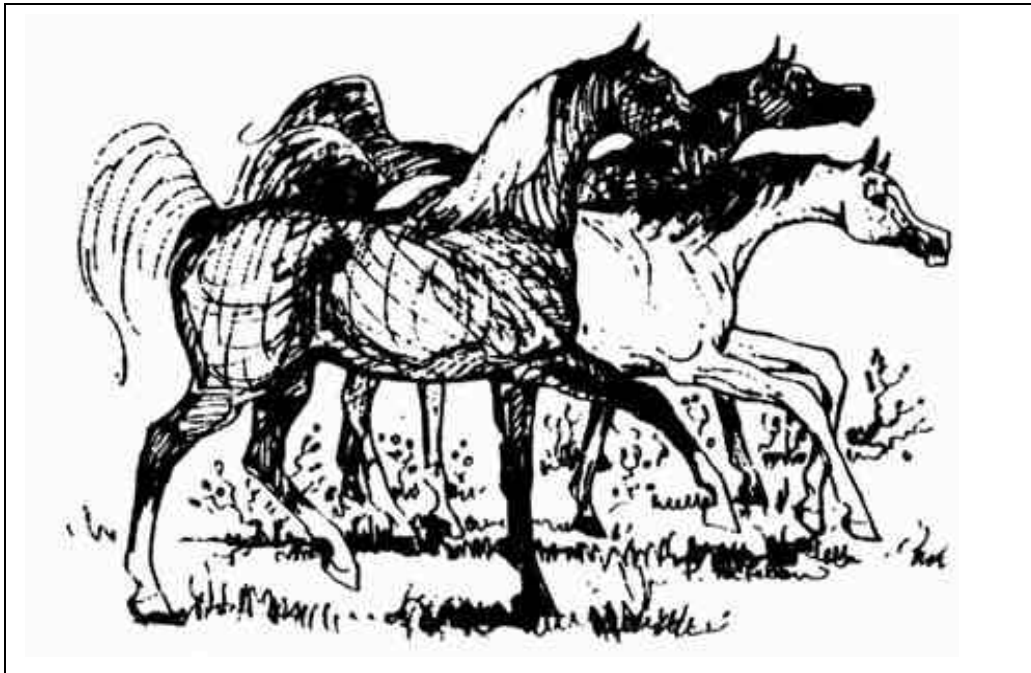


By-Laws

Of the

Inland Empire Arabian Horse Club, INC.



Inland Empire Arabian Horse Club, INC.
By-Laws Updated: 3/21/09

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As amended on 3/21/09

ARTICLE I. TITLE OF ORGANIZATION

The name of this corporation is the Inland Empire Arabian Horse Club, INC.

ARTICLE II. PURPOSE AND OBJECTIVES

The corporation is nonprofit which does not contemplate pecuniary gain or profit to the members thereof, and is organized for nonprofit purposes. No part of any net earning there of shall inure to the benefit of any member or individual.

The purposes, objectives and powers of this corporation shall be:

- (A) To perpetuate, promote and improve the registered Arabian horse.
- (B) To encourage and participate in all Arabian horse shows.
- (C) To foster and participate in Arabian classes in open horse shows and encourage the participation of Arabian stallions in the improvement of all light horses.
- (D) To establish training, breeding and grooming clinics to further the education of the interested public in proper horsemanship.
- (E) To be affiliated with the Arabian Horse Association for our mutual and common good.
- (F) To encourage the active and proper use of the Arabian horse for equestrian purposes.

ARTICLE III. OFFICE AND BUSINESS ADDRESS

The business office of this corporation shall be the residence of the listed agent of the corporation who shall be the club secretary and/or treasurer.

ARTICLE IV. DURATION

The duration of the corporation shall be perpetual unless and until dissolved as per Article VII of these by-laws.

ARTICLES V. MEMBERS

Section 1. Classes of membership

- (A) Individual members who are owners of purebred and partbred Arabian horses, or persons interested in the Arabian horse.

- (B) Family memberships consisting of two or more members of a family that owns purebred and/or partbred Arabian horses or is interested in the Arabian horse
- (C) Honorary members who shall enjoy all the privileges of the Association except voting and shall be exempt from the payment of dues.
- (D) Associate membership of those interested commercially in the purpose of the corporation who desire to contribute to the general purposes thereof. Associate members shall be without voting rights and exempt from the payment of AHA dues.

SECTION 2. ELECTION OF MEMBERS

- (A) New members shall be proposed by a member in good standing, on an application form provided by the club, which form shall be forwarded to the membership chairman.
- (B) They shall be admitted by a majority vote of the members present at a regular meeting and upon payment of one year's dues.
- (C) The awarding of honorary and associate membership shall be by the decision of the board of directors.

Section 3. TERMINATION OF MEMBERSHIP

- (A) A member being sixty days in arrears in the payment of dues shall automatically stand terminated. Such a member may be reinstated after the payment of the amount due.
- (B) The membership of any person may be revoked or cancelled by an assenting vote of 2/3 of the Board of Directors attending and voting at a meeting called for that purpose. The subject member shall be notified and may attend and may address the board at the meeting if he/she chooses. Normal and reasonable grounds for such revocation of membership would be actions, attitudes or practices, which, in the opinion of the board, are detrimental to the general good of the Arabian horse or to the purposes and objectives of this club.
- (C) Any person whose membership has been terminated shall forfeit all interest in the funds and property of the club and all rights to the use of its name, emblems or other insignia.

Section 4. Voting Rights

- (A) An individual membership shall entitle that person to one vote on

- each issue to be decided by the membership.
- (B) A family membership shall be any two or more residential members of the family who are over 18 to vote on issues pertaining to affairs of the club. The other family members shall pay one half IEAHC annual dues.

ARTICLE VII. DISSOLUTION

This corporation may be dissolved in accordance with Chapter 234 Laws of the State of Washington 1967 or amendments thereof. In the event of dissolution, the net assets of the corporation may be distributed among the active members or given as a charitable gift as the active members by a majority vote may decide.

ARTICLE VIII. MEETINGS

Section 1. Annual meetings

The annual meeting shall be held on the 3rd Saturday in November.

Section 2. Regular meetings

Regular meetings shall be held quarterly or as designated by the board of directors.

Section 3. Special meetings

- (A) Special meetings may be held if called by the president, any four members of the board or any ten members of the club.
- (B) Notice of a special meeting shall be given by telephone or in writing to the membership at least two days before the date of the meeting.

Section 4. Quorum

A quorum shall consist of the members in attendance at a club meeting.

Section 5. Voting

Decisions are to be made by a simple majority of the present unless contrary to these by-laws and Robert's Rules of Order.

ARTICLE IX. BOARD OF DIRECTORS

Section 1. General Powers

The board shall exercise those powers needed for the accomplishment of the club's purposes as stated by these by-laws and in keeping with the expressed sanctions of the voting membership.

Section 2. Qualifications

The board must be composed of active members in good standing, which means their dues are paid.

Section 3. Number and tenure

The board shall consist of the immediate past president, the president, the vice president, the treasurer, and three other elected members. One of these members shall be elected each year to a three-year term on the board. The secretary is an ex-officio member of the board in accord with XI, section 9.

Section 4. Vacancies

With the exception of the office of president of the club, vacancies on the board or of one of the offices completion of term shall be filled at the next regular meeting by nomination from the floor and by secret ballot of the membership. Notice of such proposed election shall be given to the membership in writing at least five days prior to the meeting.

Section 5. Removal

An officer or member of the board may be removed from office by a 2/3 vote of the membership in attendance at any regular meeting of the club. However, notice of such a proposed action shall be given to the membership in writing at least five days prior to the meeting at which such a vote is taken.

ARTICLE X. DIRECTORS MEETINGS

Section 1. Procedures

The president shall be chairman of the board. He/she may call a meeting when he/she believes it is in the best interest of the club or he/she shall call a meeting when it is requested by any four members of the board.

Section 2. Notice

Members of the board shall receive one day's notice of said meeting. It may be conveyed orally or in writing.

Section 3. Quorum

A quorum shall consist of any four members of the board.

Section 4. Attendance

Three consecutive absences from a board member may constitute grounds for dismissal from the board. Such a dismissal would require the assenting vote of a majority of the other members of the board.

Section 5. Open meeting policy

Membership adheres to an open meeting policy and the members in good standing are entitled to attend all meetings in ex-officio.

ARTICLE XI. OFFICERS AND DIRECTORS

Section 1. Number

The officers shall consist of the president, vice president and the treasurer. Additionally, the board shall include the immediate past president and three persons elected from the membership.

Section 2. Election of the board

- (A) A nominating committee of five persons/or board shall be elected by the membership at the late summer general meeting or at the discretion of the president 2 months before the Annual Meeting.
- (B) The nominating committee shall meet and nominate as many consenting candidates for each office and board position to be filled. The names shall be published in the newsletter prior to the Annual Meeting.
- (C) Additional nominations may be made from the floor at the Annual

Meeting. Election shall then be held by a secret ballot.

- (D) If more than two candidates are nominated for an office and no one receives a majority of the ballots cast, the two candidates receiving the most votes shall then be re-voted for.

Section 3. Installation

The new officers and directors shall be installed at the Annual meeting by the outgoing president. At that time, all books, records, and correspondence shall be turned over to the new board with such explanations and instructions as the new member may require.

Section 4. Qualifications

They must have been members in good standing immediately preceding their election to the board.

Section 5. Expenditures by the board

The president may authorize and expenditure for a club related expense up to \$50.00 and the board may authorize up to \$500.00 without the sanction of club membership. Any expenditure of more than \$500.00 shall require the approval of the membership. All such dispersals must be reported to the club at the next regular meeting.

Section 6. Vacancies

If the office of the president becomes vacant for any reason, the vice president shall succeed to the office. A vacancy in any other office or the board of directors shall be filled by the membership as detailed in the by-laws in Article IX, Section 4.

Section 7. Duties of the President

- (A) The president shall be the principal executive officer of the club and shall, in general, supervise all of its business and affairs.
- (B) Shall preside at all meetings of the membership and the board of directors.
- (C) Shall discharge all necessary executive functions in a manner consistent with these by-laws and the expressed desires of the voting membership and the board.
- (D) May, and it is recommended, prepare and present a report at the

Annual Meeting of each term in office.

- (E) Shall orient any duly elected successor, during the balance of the term in office, in such a manner as appropriate to the smooth continuation of the stated purposes and program of the incorporation.
- (F) It is the duty of the president to appoint and/or remove the club's Secretary to and from that office during each term in office.

Section 8. Duties of the Vice President

- (A) It is the vice president's job to assist the president with any or all of the stated responsibilities and to preside at any regular or board meeting in the absence of the president.
- (B) To chair the program committee.

Section 9. Duties of the Secretary

- (A) In the absence of both the president and the vice president, the secretary shall call all meetings to order and preside until a chairman pro-term can be selected by vote of the members present.
- (B) Shall receive, file and safely keep correspondence, papers and documents (with treasurer) addressed or belonging to the association.
- (C) Shall conduct the correspondence of the association, providing copies thereof for the president and other interested parties.
- (D) Shall take minutes of each general and board meeting and read these minutes upon the request of the president at the next meeting.

Section 10. Duties of the Treasurer

- (A) The treasurer shall receive all monies and immediately deposit such monies to the account of the club.
- (B) Shall prepare and sign checks paying items properly authorized by the president.
- (C) Shall maintain the books of account. These books shall be open to inspection at all reasonable times by the president or board of directors or general members upon ten days notice and at all meetings.
- (D) Shall make reports at the quarterly meetings on the club's financial transactions and status and such other times as are requested by the president or board.
- (E) Shall prepare and present a financial resume of the past year at

the Annual Meeting.

Section 11. Duties of the Delegates

Regional delegates are elected to represent the opinions and viewpoints of the IEAHC membership at the Region 5 meetings and at the general meetings of the IEAHC.

The following criteria shall be the responsibility of the delegates:

- 1.) Attend general club meetings
- 2.) Serve actively on a minimum of one club project committee during the year.
- 3.) Attend all regional meetings

These requirements are to encourage that active club members are accurately representing the IEAHC on both the regional and national level. Active participation within the group is critical to fully represent the opinions and viewpoints of the membership.

Any delegate that has not fully met the above stated requirements will not be eligible for possible reimbursable expenses by the IEAHC for the National Convention. If a delegate has failed to meet such requirements, but would like to be considered for possible reimbursement, they may submit a letter of explanation to the board of directors for evaluation due to their extenuating circumstances. All delegates are encouraged to attend the National Convention and there is no guarantee from year to year that the membership will be able to fund the expenses. The possibility of such funding will be discussed each year at the general meeting prior to the convention.

ARTICLE XII. COMMITTEES

Section 1. Standing committees.

The board of directors shall appoint the chairman and members of the standing committees and shall be an ex-officio member of all such committees except the nominating committee.

- (A) **AUDIT COMMITTEE:** The committee shall consist of a chairman and two members. They shall examine the books of the

corporation annually, and reconcile the assets and cash, and satisfy themselves that the books adequately reflect the receipts, expenditures, cash and assets on hand.

- (B) **ACTIVITIES COMMITTEE:** They shall investigate, consider And report to the general membership and board on projects and uses of the club funds for the purposes stated in Article II of these by-laws.
- (C) **MEMBERSHIP AND HOSPITALITY COMMITTEE:** Their duties are to develop and implement plans for recruiting members, to greet, introduce and otherwise see to the comfort and well being of all new members and guest at each general meeting. They are to plan for the provision of refreshments and the social hour at all general meetings, and act as hosts and hostesses during the portion of the meeting.
- (C) **PROGRAM COMMITTEE:** The vice president is normally Chairman of this committee and shall provide interesting and/or Informative programs for each general meeting.
- (E) **PROPERTY MANAGEMENT COMMITTEE:** This committee shall account for and maintain records of club property.
- (F) **HORSE SHOW COMMITTEE:** The chairman of the horse show Committee shall appoint sub-chairman for the annual horse shows And be responsible for the overall conduct of all aspects of the show subject to the guidance and approval of the club membership.
- (G) **NOMINATING COMMITTEE:** This committee shall be Composed of five members/or the board.

SECTION 2. SPECIAL COMMITTEES

These shall be created by the President for the specific and limited duties as defined in the order creating them. They shall cease to exist when they have completed their function and reported to the membership.

SECTION 3. COMMITTEE MEMBERSHIP

A committee shall normally include at least three members plus the president.

ARTICLE XIII. FINANCE AND ACCOUNTING

Section 1. Fiscal Year

The fiscal year shall begin the first day of December and end on the last day of November in the following year.

Section 2. Official Depositories

The board of directors shall determine the official depository for the club funds.

Section 3. Dividends

No dividends shall be declared. All surplus earnings of the club shall be devoted to the purpose for which the club exists as stated in these by-laws.

Section 4. Audit

The audit committee shall audit and reconcile the books for the corporation prior to their acceptance by a newly elected treasurer.

Section 5. Books of Accounts

Standard books of account shall be kept up to date at all times and subject to inspection as here-to-for stated.

Section 6. Disbursement

All checks are to be prepared and signed by the treasurer. Any check shall also require the signature of the president as her-to-for described in Section XI of these by laws.

ARTICLE XIV. NATIONAL AND REGIONAL OBLIGATIONS

Section 1. National and Regional Policies

In full recognition of National and Regional fellowship and cooperation available to this club and its members through its privileges and right of participation on the government and activities of the Arabian Horse Association and such other groups as the board shall determine, it is hereby declared a major policy of this club to exercise fully these privileges and rights and to discharge promptly and fully all obligations imposed upon it by the by-laws of the Inland Empire Arabian Horse Club, Inc.

Section 2. Delegates and Alternates

Delegates and alternates to all National and Regional meetings of the Arabian Horse Association, in which this club is to be represented, shall be elected by the members at the Annual meeting, in compliance with the by-laws of the Inland

Empire Arabian Horse Club, Inc. The board of directors shall also provide the proper representation at any other meeting of the Arabian Horse Association or other group in which this club has a privilege of participation.

ARTICLE XV. FAILURE TO HOLD MEETINGS

The failure to hold any meetings of the members or the board of directors shall in no way suspend or invalidate the business of the association, but the failure to hold such meetings shall be, of itself, considered as an adjournment of such meeting until another meeting shall be held.

ARTICLE XVI. AMENDMENTS TO THE BY-LAWS

These by-laws may be altered or amended by a vote of 2/3 of the members present and voting at any regular meeting. Notice of such a meeting and the changes proposed shall be made available to all members on the club's web site at least five days prior to the meeting.

ARTICLE XVII. PARLIAMENTARY PROCEDURE

Robert's Rules of Order revised shall govern the club in the conduct of its meetings and business in all areas where they are not in conflict with these by-laws.

AS AMENDED 3/21/2009